

**PLANNING AND ZONING COMMISSION
TOWN OF DEEP RIVER, CONNECTICUT**

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, July 16, 2015 at the Deep River Town Hall was called to order at 7:00 p.m. by Chairman Walsh. Members present: Leigh Balducci, David Basilone, Jane Samuels, Tom Walsh, Ben Whelan, Alternates Bill Burdick, Sara Denegre, and Jonathan Kastner. Absent: Bruce Edgerton, Janet Edgerton. Also present: Cathie Jefferson (Zoning Enforcement Officer), Nancy Howard (Recording Secretary). The Chairman seated Alternates Sara Denegre and Jonathan Kastner for the absent members.
2. Approval of Minutes: A motion was made by Jane Samuels and seconded by Leigh Balducci to approve the minutes of the regular meeting of June 18, 2015 minutes as printed. Voted Unanimously. A motion was made by Jane Samuels and seconded by Leigh Balducci to approve the minutes of the public hearing of June 25, 2015 as printed. Voted Unanimously. A motion was made by Jonathan Kastner and seconded by Leigh Balducci to approve the minutes of the special meeting of June 25, 2015 as printed. Voted Unanimously.
3. Payment of Bills: An invoice was received from Howard McMillan and Tycz regarding Prisley appeal for \$1,685.00; and Nathan Jacobson & Associates regarding soccer facility for \$107.45. A motion was made by Leigh Balducci and seconded by Jane Samuels to pay the invoices as presented. Voted Unanimously.
4. Correspondence: Jonathan Kastner noted receipt of the following correspondence: (a) copy of statement from Connecticut River Coastal Conservation District, Inc. for the allocation for services for fiscal year 2015-2016 in the amount of \$1,577.00.
5. Public Business: No audience present.
6. Plan of Conservation and Development: ZEO Jefferson noted that the Committee met last week and some minor changes were made to the draft. After discussion, a motion was made by Sara Denegre and seconded by Leigh Balducci to schedule a public hearing on October 15, 2015 at 7:00 p.m. at the Deep River Town Hall on the proposed changes to the Plan of Conservation and Development. Voted Unanimously.
7. Report: ZEO: ZEO Jefferson reported on the following: (a) 92 West Bridge Street is an ongoing enforcement matter regarding motor vehicles. The First Selectman has received complaints regarding the property and authorized proceeding with the enforcement. The matter will be referred to Attorney Howard to pursue enforcement of the cease and desist.
(b) Edward Jones Financial is renting the space next to Dunkin Donuts. The sign was referred to the Design Review Board and resolved in a short period of time.
(c) Soccer Facility, 455 Main Street: The proposed applicant is working with the State and the train crossing.
8. Training: Additional topics will be addressed in the future.
9. Other Business: The Commission will ask the First Selectman to schedule a Freedom of Information workshop for the beginning of the year.
Jonathan Kastner noted that the Water Company is almost done with work on Main Street. The Gas Company will be starting soon in Centerbrook and coming north on Main Street.
10. A motion was made by Leigh Balducci and seconded by Jane Samuels to adjourn at 7:28 p.m. Voted Unanimously.

Respectfully submitted,
Nancy J. Howard
Recording Secretary