

**PLANNING AND ZONING COMMISSION  
TOWN OF DEEP RIVER, CONNECTICUT**

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, March 19, 2015 at the Deep River Town Hall was called to order at 7:33 p.m. by Acting Chairman Bruce Edgerton. Members present: Leigh Balducci, David Basilone, Bruce Edgerton (Vice Chairman), Janet Edgerton (Secretary), Jane Samuels, Ben Whelan, and Alternates Bill Burdick, Sara Denegre, and Jonathan Kastner. Absent: Tom Walsh. Also present: Cathie Jefferson (Zoning Enforcement Officer), Nancy Howard (Recording Secretary), Richard Smith, Gus Lucarelli. Acting Chairman seated Alternate Bill Burdick for the absent member.

2. Approval of Minutes: A motion was made by Jane Samuels and seconded by Leigh Balducci to approve the minutes of the regular meeting of February 19, 2015 as printed. Voted Unanimously.

3. Payment of Bills: The following invoices were received: Hartford Courant, legal advertising, \$31.54. A motion was made by Jane Samuels and seconded by Leigh Balducci to approve payment of the bill as submitted. Voted Unanimously.

4. Correspondence: Secretary Janet Edgerton noted receipt of the following correspondence: (a) ZBA minutes of meeting of March 17, 2015; (b) letter dated March 19, 2015 from Attorney Matthew S. Rosenthal from Cloutier & Cassella with a Freedom of Information Act request for copies of the file and recordings in connection with Ronald Prisley and the property at 164 Cedar Lake Road.

5. Audience: No Comments.

6. Reports: ZEO: ZEO Jefferson noted that no permits were issued in February. The Blakeslee parcel is under contract. An appeal has been filed by Ronald Prisley.

Planning: ZEO Jefferson noted that a draft of the Plan of Conservation and Development has been forwarded to the Planning Committee members for review.

ZEO Jefferson distributed copies to members of "Welcome to the Commission! A Guide for New Members" as prepared by the Planning Commissioners Journal. Members will review and discuss at the next regular meeting as part of the Commissioner education.

The training session on the Freedom of Information Act has not yet been scheduled. The session on the 490 Act has not yet been re-scheduled.

ZEO Jefferson noted that the applicant for the sports complex proposed at 455 Main Street will start the engineering process now that the approval has been received from ZBA. The proposed complex will be approximately 8,000 sq. ft. and with outdoor fields.

7. Executive Session: A motion was made by Jane Samuels and seconded by Leigh Balducci to add to the agenda an Executive Session for the purpose of discussion of legal matters and to enter into Executive Session at 7:53 p.m. Voted Unanimously. The audience members left the room at this time. The regular meeting reconvened at 7:59. Acting Chairman noted that only discussion took place and no action or votes were taken.

8. A motion was made by Jane Samuels and seconded by Leigh Balducci to adjourn at 7:59 p.m. Voted Unanimously.

Respectfully submitted,  
Nancy Howard  
Recording Secretary