

PLANNING AND ZONING COMMISSION

TOWN OF DEEP RIVER, CONNECTICUT

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, April 21, 2011 at the Deep River Town Hall was called to order at 7:33 p.m. Members present: Leigh Balducci, Janet Edgerton, Jonathan Kastner, Angus McDonald, Tom Walsh, and Alternate David Basilone. Absent: Nancy Fischbach, Jane Samuels, Alternate John Attridge. Also present: Cathie Jefferson (ZEO), Nancy Howard (Recording Secretary).
2. Approval of Minutes: A motion was made by Leigh Balducci and seconded by Tom Walsh to approve the minutes of the regular meeting of March 17, 2011 as printed. Unanimously Approved.
3. Payment of Bills: The following bills were received: Nancy Howard, clerical services, \$255.55; Howard & McMillan, attorney fees, \$263.50; and Nathan Jacobson & Associates, engineering review (Adams Parking Lot and Prislely Subdivision) \$340.80. A motion was made by Angus McDonald and seconded by Leigh Balducci to approve the bills as presented. Voted Unanimously.
4. Correspondence: Janet Edgerton noted receipt of the following correspondence: (a) copy of letter dated 4/15/11 from Jim Lanouette, President, Deep River Ambulance Association to Board of Selectmen requesting an exemption from the building and zoning permit application fees for remodeling the Deep River Ambulance building at 284 West Elm Street; (b) copy of letter dated 2/28/11 from DEP Inland Water Resources Division to Kelsey Falls Homeowners Association with recommended maintenance work at the Pratt Read Reservoir Dam.
5. Robert Sassi, 181 Main Street (Map 57, Lot 115): An Application for Amendment to Special Permit, Application #66A, was received from Robert Sassi for amendment to the interior layout for the proposed family restaurant on the second floor of property at 181 Main Street (Map 57, Lot 115). ZEO Jefferson noted that the proposed changes to the interior layout are removal of the elevator and the stage. A motion was made by Janet Edgerton and seconded by Tom Walsh to approve the application for amendment to Special Permit, Application #66A, by Robert Sassi as presented. Voted Unanimously.
6. Village District Regulations: Copies of the draft Village District Regulations were distributed to Commission members for review for discussion at the next regular meeting. The Board of Selectmen approved the Statement of Purpose and Job Description for the Design Advisory Board on April 12, 2011.
7. Audience: None
8. Reports: (a) ZEO: ZEO Jefferson submitted a monthly report dated 4/21/11. One administrative zoning permit was issued. The Commission Engineer will have the bond amount for Haynes for the next regular meeting; and the well guarantee may also be reviewed by the Commission Attorney.
(b) Attorney: No report.
(c) Engineer: No report.
(d) Planning/Regulations: No additional report.
(e) Chairman: Chairman noted that interests have been expressed in currently vacant manufacturing buildings in town.
9. Executive Session: No executive session was held.
10. A motion was made by Janet Edgerton and seconded by Leigh Balducci to adjourn the meeting at 8:12 p.m. Voted Unanimously.

Respectfully submitted,

Nancy J. Howard

Recording Secretary